

SUPERINTENDENT'S LETTER

Informing
Volume 43, Number 5

Wyoming Valley West School District

Interpreting
September 13, 2023

REGULAR SEPTEMBER BOARD MEETING – September 13, 2023

Approved **Real Estate Property Tax Exemption** through the Pennsylvania State Veterans' Commission to the following, as presented:

❖ Phillip Weaver

Approved **Agreement** pursuant to File ODR 27055-22-23 KE.

Approved **Agreement** pursuant to File 2749514.

Approved **Agreement** pursuant to File ODR 28165-22-23 AS.

Approved **Agreement** pursuant to File ODR 27664-22-23 KE.

Approved **Agreement** between Wyoming Valley West School District and **Graham Academy** for the 2023/2024 school year, as presented.

Approved the **Agreement** between The Luzerne Intermediate Unit and Wyoming Valley West School District for **Partial Hospitalization Therapeutic Services** for the 2023-2024 school year, as presented.

Approved implementing a Wyoming Valley West High School **E-Sports Program**.

Approved Agreement with Luzerne Intermediate Unit #18 for the **2023/2024 Idea Allocation** based on December 1, 2022 Idea Count of 1276, as presented.

Adopt **Policy 000**, Board Policy/Procedure/Administrative Regulations, as presented. (First Reading)

Adopt **Policy 001**, Name and Classification, as presented. (First Reading)

Adopt **Policy 002**, Authority and Powers, as presented. (First Reading)

Adopt **Policy 003**, Functions, as presented. (First Reading)

Adopt **Policy 004**, Membership, as presented. (First Reading)

Adopt **Policy 005**, Organization, as presented. (First Reading)

Adopt **Policy 006**, Meetings, as presented. (First Reading)

Adopt **Policy 006.1**, Attendance at Meeting Via Electronic Communications. (First Reading)

Adopt **Policy 007**, Policy Manual Access, as presented. (First Reading)

Approved recommendation to retire **Policy 008**, Organizational Chart.

Approved recommendation to retire **Policy 010**, Board Hiring Procedures.

Adopt **Policy 011**, Principles for Governance and Leadership, as presented. (First Reading)

Adopt **Policy 828**, Fraud, as presented. (First Reading)

Approved Stipulation and proposed Settlement Order with CHCT Pennsylvania, LLC, for the assessment appeal of Parcel Number **34-H9NE2-04C-02E-000**, subject to solicitor review.

Amended Items to Agenda:

Motion made by Hardwick, seconded by Pieczynski to add **#24** under General Recommended Action to approve Agreement pursuant to File ODR 27447-22-23 AS.

Motion Carried (7-yes; 2-absent)

Approved **Agreement** pursuant to File ODR 27447-22-23 AS.

Motion made by Hardwick, seconded by Pieczynski to add **#25, #26 and #27** under General Recommended Action to approve change orders.

Motion Carried (7-yes; 2-absent)

Approved **Change Order from Brennan Electric (003)**, \$441.00 for the High School HVAC Improvements Project, as presented.

Approved **Change Order from A+E (002)**, \$7,943.75 for the High School HVAC Improvements Project, as presented.

Approved **Change Order from Panzitta Enterprises (003)**, \$1087.68 for the High School HVAC Improvements Project, as presented.

Approved additions to **Substitute Teacher** list: Sharon Mazzeo; Frank Britt

Approved **excused absences** August 1, 2023 - August 31, 2023.

Accepted declination of appointment, **Carissa Cohen**, Elementary Teacher, effective immediately.

Appointed **Shannon Danko**, Elementary Teacher, Chester St. 2nd Grade, \$46,500. effective August 31, 2023.

Appointed the following **State St. Elementary Teacher Mentors** for 2023-2024:

<u>New Teacher</u>	<u>Mentor</u>
Caroline Novrocki	Laura Thomas
Ryleigh White	Christine Wine
Gabrielle Shemanski	Cassie Tsevdos
Amber Scalzo	Larry Little
Colby Michaels	Samantha Bovolick
Francesca Mazzeo	Katie Gaylord

Appointed the following **High School Teacher Mentors** for 2023-2024:

<u>New Teacher</u>	<u>Mentor</u>
Juan Martinez	Suzanne Aboutanos-Fellerman
Jacob Weston	Michelle Kepping (continue ½ yr. from Spring 2023)
Corinne Boyd	Andrea Styczen
Elizabeth Kravitz	Maria Ratchford

Appointed the following **Middle School Teacher Mentors** for 2023-2024:

<u>New Teacher</u>	<u>Mentor</u>
Kaitlyn Takacs	Christopher Uter
Aaron Littzi	Andrew Barilla
Mark Senchak	Tyler Freas

Accepted the following **resignations**:

- ❖ **Fatikha Tikhtova** - Cleaner/Dana St., last day August 23, 2023.
- ❖ **Michelle Matusick** - Cleaner/Chester St., last day August 11, 2023.
- ❖ **Jacob Davies** - Custodian/High School 2nd shift., last day August 14, 2023.
- ❖ **Valerie Johnson** - Emotional Support Aide/State St., last day June 9, 2023.
- ❖ **Sarah Zambito** - Autistic Support Aide/Chester St., last day June 9, 2023.
- ❖ **Paula Laffette** - Cleaner/High School, last day August 24, 2023.
- ❖ **Susan Bell** – Life Skills-PCA/Middle School, last day June 9, 2023.
- ❖ **Cierra Meeker** - Computer Aide/Chester St. And Third Ave., last day June 9, 2023.
- ❖ **Margaret Sitler** - Autistic Support Aide/State St., last day June 9, 2023.
- ❖ **John Kobusky** – Head Custodian/High School, last day September 15, 2023.

Approved the following **transfer of position**:

- ❖ **Jean Evans** – General Duty Aide/Middle School Attendance to General Duty Aide/High School Attendance, effective September 5, 2023.

Appointed the following **new hires**:

- ❖ **Michelle Matusick** - Cleaner/Chester St., \$12.00/hr. effective August 10, 2023.
- ❖ **Paula Laffette** - Cleaner/High School, \$12.00/hr. effective August 15, 2023.
- ❖ **Elena Rivera** - PCA/State St., \$12.00/hr. effective September 5, 2023.
- ❖ **Kathryn Benn** – Nurse Assistant/High School, \$100.00/day effective September 5, 2023.
- ❖ **Kimberly Chainey** - PCA/State St., \$12.00/hr. effective September 5, 2023.
- ❖ **Tiffany Powell** - Cleaner/Dana St., \$12.00/hr. effective August 24, 2023.
- ❖ **Tyisha Nimmons** - PCA/State St., \$12.00/hr. effective September 5, 2023.
- ❖ **Jayson Farris** – Cleaner/State St., \$12.00/hr. effective August 21, 2023.
- ❖ **Shajada Johnson** - PCA/State St., \$12.00/hr. effective September 5, 2023.
- ❖ **Simone Blackwell** - PCA/State St., \$12.00/hr. effective September 5, 2023.

- ❖ **Marlene Guminsky** - Cleaner/High School, \$12.00/hr. effective August 14, 2023. (from summer cleaner)
- ❖ **Jossiy Gutierrez** – Emotional Support Aide/High School, \$12.00/hr. effective September 5, 2023.
- ❖ **Pamela Wood** – Cleaner/Chester St., \$12.00/hr. effective August 28, 2023.
- ❖ **Lauren Konopke** – substitute classroom aide, \$10.50/hr. effective September 5, 2023.
- ❖ **Malorie Giza** – General Duty Aide/Middle School, \$10.50/hr. effective September 5, 2023.
- ❖ **Kimberly Miller** – Cleaner/Middle School, \$12.00/hr. effective August 31, 2023.
- ❖ **Margaret Kane** – Life Skills Aide/Middle School, \$12.00/hr. effective September 5, 2023.

Child Rearing Leave, **Emp. #596478**, effective September 5, 2023; returning October 10, 2023.

Medical Leave, FMLA, **Emp. #463568**, effective October 16, 2023; returning TBD.

Medical Leave, Intermittent FMLA, **Emp. #569981**, effective September 2023.

Medical Leave, **Emp. #483962**, effective August 23, 2023; returning TBD.

Medical Leave, **Emp. #416488**, effective October 17, 2023; returning January 2, 2024.

Child Bearing Leave, FMLA, **Emp. #688416**, effective October 25, 2023; returning approx.

January 17, 2024.

Unpaid Medical Leave, **Emp. #412956**, effective August 23, 2023; returning TBD.

Approved stipend of \$1,258. for implementing **GIEP requirements** for the following *Middle School Teachers*:

Welki, Jodi	Wagner, Tracy
Moses, Lisa	White, Rebecca
Shymanski, Lynn	Romanowski, Christopher
Labashosky, Sandy	Palladino, Brian
Tkaczyk, Brian	Stull, Sara

Appointed the following **Middle School Building Level Department Chairs**:

Math Department – Pamela Oliveira

Science Department – Christopher Uter

English Language Arts – Holly Pick

Appointed the following **Student Representatives** to the School Board:

❖ **Senior Liaison** - Lilian Mahoney

❖ **Junior Liaison** - Simona Debru

Approved **Professional Contract Status** (Tenure) for the following teachers:

Michael Brown	Anna Toupin
Meghan Davis	Tracy Vitali
Lisa Elgonitis	Stephen Zapoticky
Mallory Myers	Brandon Zlotek
Laura Thomas	

Approved the recommendation for the **Fall Coaching Position**:

CROSS COUNTRY (BOYS & GIRLS)

ASSISTANT 7-9 – **Laura Thompson** \$1970

Appointed recommended candidate, **Ryan Murphy**, Middle School Math Teacher 7th Grade, \$46,500. effective September 14, 2023.

Accepted and approved the following as presented: **Bills for Payment, Finance Manager's Reports and Treasurer's Report.**

NEXT SCHEDULED MEETINGS:

October Work Session – Wednesday, **October 4, 2023** - 7:00 PM

Regular October Board Meeting – Wednesday, **October 11, 2023** - 7:00 PM

Middle School and Zoom