

WYOMING VALLEY WEST SCHOOL DISTRICT
AGENDA

REGULAR SEPTEMBER MEETING

WEDNESDAY, SEPTEMBER 13, 2023

MIDDLE SCHOOL, KINGSTON - 7:00 PM

In Person and Zoom Meeting

AMENDED AGENDA

1. CALL TO ORDER AND ROLL CALL
2. MOMENT OF SILENCE FOLLOWED BY SALUTE TO THE FLAG
3. PRESIDENT KAMUS (ANNOUNCE EXECUTIVE SESSION)
4. STUDENT REPRESENTATIVES – Lilian Mahoney and Simona Debru
5. SUPERINTENDENT’S COMMENTS – MR. TOSH
6. STATEMENTS FROM INTERESTED CITIZENS: **Citizens wishing to address the Board must sign in five (5) minutes prior to the start of each meeting.** Citizens addressing the Board are asked to state their name and town of residence in accordance with Board Policy #903 (copy available) Statements are limited to three minutes.
7. APPROVE MINUTES: Regular **August 9, 2023** Board Meeting; Special Meeting for General Purposes, **August 24, 2023.**
8. COMMITTEE REPORTS
 - ❖ Athletic Committee – *Brian Dubaskas*, Chairman
 - ❖ Technology & Communications Committee – *Brian Dubaskas*, Chairman
 - ❖ Contracts & Personnel Committee – *Paul Keating*, Chairman
 - ❖ Finance Committee – *Paul Keating*, Chairman
 - ❖ Education Committee – *David Usavage*, Chairman
 - ❖ ESSERS/American Rescue Plan (ARP) Grant Committee – *Bill Hardwick*, Chairman
 - ❖ Special Education Committee – *Bill Hardwick*, Chairman
 - ❖ Safety Committee – *Anthony Dicton*, Chairman
 - ❖ Buildings & Grounds Committee – *Rick Kamus*, Chairman
9. **GENERAL RECOMMENDED ACTION**
 - A. RESOLUTIONS PRESENTED TO THE BOARD FOR ACTION:
 1. Approve **Real Estate Property Tax Exemption** through the Pennsylvania State Veterans’ Commission to the following, as presented:
 - ❖ Phillip Weaver
 2. Approve **Agreement** pursuant to File ODR 27055-22-23 KE.
 3. Approve **Agreement** pursuant to File 2749514.
 4. Approve **Agreement** pursuant to File ODR 28165-22-23 AS.
 5. Approve **Agreement** pursuant to File ODR 27664-22-23 KE.
 6. Approve **Agreement** between Wyoming Valley West School District and **Graham Academy** for the 2023/2024 school year, as presented.
 7. Approve the **Agreement** between The Luzerne Intermediate Unit and Wyoming Valley West School District for **Partial Hospitalization Therapeutic Services** for the 2023-2024 school year, as resented.
 8. Approve implementing a Wyoming Valley West High School **E-Sports Program.**
 9. Approve Agreement with Luzerne Intermediate Unit #18 for the **2023/2024 Idea Allocation** based on December 1, 2022 Idea Count of 1276, as presented.
 10. Adopt **Policy 000**, Board Policy/Procedure/Administrative Regulations, as presented. (First Reading)
 11. Adopt **Policy 001**, Name and Classification, as presented. (First Reading)

12. Adopt **Policy 002**, Authority and Powers, as presented. (First Reading)
13. Adopt **Policy 003**, Functions, as presented. (First Reading)
14. Adopt **Policy 004**, Membership, as presented. (First Reading)
15. Adopt **Policy 005**, Organization, as presented. (First Reading)
16. Adopt **Policy 006**, Meetings, as presented. (First Reading)
17. Adopt **Policy 006.1**, Attendance at Meeting Via Electronic Communications. (First Reading)
18. Adopt **Policy 007**, Policy Manual Access, as presented. (First Reading)
19. Approve recommendation to retire **Policy 008**, Organizational Chart.
20. Approve recommendation to retire **Policy 010**, Board Hiring Procedures.
21. Adopt **Policy 011**, Principles for Governance and Leadership, as presented. (First Reading)
22. Adopt **Policy 828**, Fraud, as presented. (First Reading)
23. Approve Stipulation and proposed Settlement Order with CHCT Pennsylvania, LLC, for the assessment appeal of Parcel Number **34-H9NE2-04C-02E-000**, subject to solicitor review.

Amended Items to Agenda:

- Motion made by Hardwick, seconded by Pieczynski to add **#24** under General Recommended Action to approve Agreement pursuant to File ODR 27447-22-23 AS.
Motion Carried (7-yes; 2-absent)
24. Approve **Agreement** pursuant to File ODR 27447-22-23 AS.
- Motion made by Hardwick, seconded by Pieczynski to add **#25, #26 and #27** under General Recommended Action to approve change orders.
Motion Carried (7-yes; 2-absent)
25. Approve **Change Order from Brennan Electric (003)**, \$441.00 for the High School HVAC Improvements Project, as presented.
 26. Approve **Change Order from A+E (002)**, \$7,943.75 for the High School HVAC Improvements Project, as presented.
 27. Approve **Change Order from Panzitta Enterprises (003)**, \$1087.68 for the High School HVAC Improvements Project, as presented.

10. **STAFF RECOMMENDED ACTION**

- A. RESOLUTIONS PRESENTED TO THE BOARD FOR ACTION:
 1. Approve additions to **Substitute Teacher** list: Sharon Mazzeo; Frank Britt
 2. Approve **excused absences** August 1, 2023 - August 31, 2023.
 3. Accept declination of appointment, **Carissa Cohen**, Elementary Teacher, effective immediately.
 4. Appoint **Shannon Danko**, Elementary Teacher, Chester St. 2nd Grade, \$46,500. effective August 31, 2023.
 5. Appoint the following **State St. Elementary Teacher Mentors** for 2023-2024:

<u>New Teacher</u>	<u>Mentor</u>
Caroline Novrocki	Laura Thomas
Ryleigh White	Christine Wine
Gabrielle Shemanski	Cassie Tsevdos
Amber Scalzo	Larry Little
Colby Michaels	Samantha Bovolick
Francesca Mazzeo	Katie Gaylord

6. Appoint the following **High School Teacher Mentors** for 2023-2024:
- | <u>New Teacher</u> | <u>Mentor</u> |
|--------------------|--|
| Juan Martinez | Suzanne Aboutanos-Fellerman |
| Jacob Weston | Michelle Kepping (continue ½ yr. from Spring 2023) |
| Corinne Boyd | Andrea Styczen |
| Elizabeth Kravitz | Maria Ratchford |
7. Appoint the following **Middle School Teacher Mentors** for 2023-2024:
- | <u>New Teacher</u> | <u>Mentor</u> |
|--------------------|------------------|
| Kaitlyn Takacs | Christopher Uter |
| Aaron Littzi | Andrew Barilla |
| Mark Senchak | Tyler Freas |
8. Accept the following **resignations**:
- ❖ **Fatikha Tikhtova** - Cleaner/Dana St., last day August 23, 2023.
 - ❖ **Michelle Matusick** - Cleaner/Chester St., last day August 11, 2023.
 - ❖ **Jacob Davies** - Custodian/High School 2nd shift., last day August 14, 2023.
 - ❖ **Valerie Johnson** - Emotional Support Aide/State St., last day June 9, 2023.
 - ❖ **Sarah Zambito** - Autistic Support Aide/Chester St., last day June 9, 2023.
 - ❖ **Paula Laffette** - Cleaner/High School, last day August 24, 2023.
 - ❖ **Susan Bell** – Life Skills-PCA/Middle School, last day June 9, 2023.
 - ❖ **Cierra Meeker** - Computer Aide/Chester St. And Third Ave., last day June 9, 2023.
 - ❖ **Margaret Sitler** - Autistic Support Aide/State St., last day June 9, 2023.
 - ❖ **John Kobusky** – Head Custodian/High School, last day September 15, 2023.
9. Approve the following **transfer of position**:
- ❖ **Jean Evans** – General Duty Aide/Middle School Attendance to General Duty Aide/High School Attendance, effective September 5, 2023.
10. Appoint the following **new hires**:
- ❖ **Michelle Matusick** - Cleaner/Chester St., \$12.00/hr. effective August 10, 2023.
 - ❖ **Paula Laffette** - Cleaner/High School, \$12.00/hr. effective August 15, 2023.
 - ❖ **Elena Rivera** - PCA/State St., \$12.00/hr. effective September 5, 2023.
 - ❖ **Kathryn Benn** – Nurse Assistant/High School, \$100.00/day effective September 5, 2023.
 - ❖ **Kimberly Chainey** - PCA/State St., \$12.00/hr. effective September 5, 2023.
 - ❖ **Tiffany Powell** - Cleaner/Dana St., \$12.00/hr. effective August 24, 2023.
 - ❖ **Tyisha Nimmons** - PCA/State St., \$12.00/hr. effective September 5, 2023.
 - ❖ **Jayson Farris** – Cleaner/State St., \$12.00/hr. effective August 21, 2023.
 - ❖ **Shajada Johnson** - PCA/State St., \$12.00/hr. effective September 5, 2023.
 - ❖ **Simone Blackwell** - PCA/State St., \$12.00/hr. effective September 5, 2023.
 - ❖ **Marlene Guminsky** - Cleaner/High School, \$12.00/hr. effective August 14, 2023. (from summer cleaner)
 - ❖ **Jossiy Gutierrez** – Emotional Support Aide/High School, \$12.00/hr. effective September 5, 2023.
 - ❖ **Pamela Wood** – Cleaner/Chester St., \$12.00/hr. effective August 28, 2023.
 - ❖ **Lauren Konopke** – substitute classroom aide, \$10.50/hr. effective September 5, 2023.
 - ❖ **Malorie Giza** – General Duty Aide/Middle School, \$10.50/hr. effective September 5, 2023.
 - ❖ **Kimberly Miller** – Cleaner/Middle School, \$12.00/hr. effective August 31, 2023.

❖ **Margaret Kane** – Life Skills Aide/Middle School, \$12.00/hr. effective September 5, 2023.

11. Child Rearing Leave, **Emp. #596478**, effective September 5, 2023; returning October 10, 2023.
12. Medical Leave, FMLA, **Emp. #463568**, effective October 16, 2023; returning TBD.
13. Medical Leave, Intermittent FMLA, **Emp. #569981**, effective September 2023.
14. Medical Leave, **Emp. #483962**, effective August 23, 2023; returning TBD.
15. Medical Leave, **Emp. #416488**, effective October 17, 2023; returning January 2, 2024.
16. Child Bearing Leave, FMLA, **Emp. #688416**, effective October 25, 2023; returning approx. January 17, 2024.
17. Unpaid Medical Leave, **Emp. #412956**, effective August 23, 2023; returning TBD.
18. Approve stipend of \$1,258. for implementing **GIEP requirements** for the following *Middle School Teachers*:

Welki, Jodi	Wagner, Tracy
Moses, Lisa	White, Rebecca
Shymanski, Lynn	Romanowski, Christopher
Labashosky, Sandy	Palladino, Brian
Tkaczyk, Brian	Stull, Sara

19. Appoint the following **Middle School Building Level Department Chairs**:
Math Department – Pamela Oliveira
Science Department – Christopher Uter
English Language Arts – Holly Pick
20. Appoint the following **Student Representatives** to the School Board:
 - ❖ **Senior Liaison** - Lilian Mahoney
 - ❖ **Junior Liaison** - Simona Debru
21. Approve **Professional Contract Status** (Tenure) for the following teachers:

Michael Brown	Anna Toupin
Meghan Davis	Tracy Vitali
Lisa Elgonitis	Stephen Zapoticky
Mallory Myers	Brandon Zlotek
Laura Thomas	
22. Approve the recommendation for the **Fall Coaching Position**:
CROSS COUNTRY (BOYS & GIRLS)
ASSISTANT 7-9 – **Laura Thompson** \$1970
23. Appoint recommended candidate, **Ryan Murphy**, Middle School Math Teacher 7th Grade, \$46,500. effective September 14, 2023.

11. **FINANCE RECOMMENDED ACTION**

A. RESOLUTIONS PRESENTED TO THE BOARD FOR ACTION:

1. Accept and approve the following as presented: **Bills for Payment, Finance Manager’s Reports, and Treasurer’s Report.**

12. **BOARD MEMBERS’ COMMENTS**

NEXT SCHEDULED MEETINGS:

October Work Session - Wednesday, October 4, 2023 - 7:00 p.m.

Regular October Meeting - Wednesday, October 11, 2023 - 7:00 p.m.

MOTION TO ADJOURN